

Newly Added Procurement Trainings: Purchasing Under FEMA Awards

FEMA's Grant Programs Directorate (GPD) is offering a series of trainings on the federal procurement rules applicable to recipients and subrecipients purchasing under a FEMA award. These virtual trainings will be facilitated by GPD's Procurement Under Grants (PUG) Division and offered on various dates throughout December. The trainings are described below:

- **Interactive Procurement Under Grants** – This 3-hour foundational course presents core concepts of procurement under grants in lecture form followed by independent activities that apply the information to real-life scenarios.
- **Procurement Lifecycle Training** – This 2-hour comprehensive lecture-style training walks the audience through the various stages of the procurement lifecycle, and how the federal procurement rules relate to each phase of the procurement lifecycle. Prerequisites: Prior participation in PUG 101 or E&E webinars is encouraged but not required.
- **Standard Procurement Under Grants (PUG 101) Training** – This 1-hour webinar provides an overview of the federal procurement under grants rules for recipients and subrecipients when purchasing under a FEMA grant.
- **Exigency or Emergency (E&E) Training** – This 1-hour webinar educates recipients and subrecipients on the federal procurement under grants rules applicable when purchasing during exigency or emergency circumstances.

Target Audience

These trainings are appropriate for FEMA award recipients and subrecipients, including state, local, Tribal and territorial government personnel; nonprofit organization staff; eligible private entities; other non-Federal entities, and FEMA staff.

Delivery Format

These virtual trainings will be delivered using Adobe Connect. In advance of a training, please [test your connection here](#). Training dates and access information are provided below in the Training Schedule.

To register for any of the trainings listed below, please select “register here” for the day of training you would like to attend. There is no limit to the number of participants in each training. If you require reasonable accommodations, please contact us at fema-gpd-pdat@fema.dhs.gov.

Procurement Under Grants Training Schedule

Training Date	Name of Training	Time (All Eastern)	Training Link
December 5, 2024	Exigency or Emergency (E&E) Training	11 a.m. (1 hour)	REGISTER HERE
December 9, 2024	Interactive Procurement Under Grants	1 p.m. (3 hours)	REGISTER HERE
December 11, 2024	Standard Procurement Under Grants (PUG 101) Training	2 p.m. (1 hour)	REGISTER HERE
December 12, 2024	Procurement Lifecycle Training	10 a.m. (2 hours)	REGISTER HERE
December 17, 2024	Interactive Procurement Under Grants	10 a.m. (3 hours)	REGISTER HERE
December 18, 2024	Exigency or Emergency (E&E) Training	11 a.m. (1 hour)	REGISTER HERE
December 19, 2024	Procurement Lifecycle Training	1 p.m. (2 hours)	REGISTER HERE

Other Resources You Can Explore

- [PDAT Resource Library](#)
- [2024 OMB Revisions Fact Sheet](#)
- [PDAT Field Manual](#)
- [Emergency and Exigency Fact Sheet](#)
- [PDAT Contract Provisions Guide](#)
- [Common Mistakes to Avoid for Non-State Entities Fact Sheet](#)
- [Roadmap to Procurement Compliance](#)

For additional information and trainings on the federal procurement standards, please visit the PDAT website at www.fema.gov/grants/procurement.